



Fundraising Policy

for Howth Sutton Autism Friendly Community CLG

1. Introduction

Howth Sutton Autism Friendly Community CLG is committed to maintaining the highest standards of integrity and transparency in all its fundraising activities. This policy outlines the principles and procedures that govern fundraising efforts to ensure compliance with the Charity Regulator of Ireland guidelines and general good practice.

2. Purpose

The purpose of this Fundraising Policy is to:

- Ensure all fundraising activities comply with relevant legal and regulatory requirements.
- Promote transparency, accountability, and ethical standards in all fundraising efforts.
- Protect the reputation and integrity of Howth Sutton Autism Friendly Community CLG.
- Ensure that funds are raised in a manner that respects the rights and dignity of donors.

3. Scope

This policy applies to all fundraising activities conducted by or on behalf of Howth Sutton Autism Friendly Community CLG, including activities by staff, volunteers, members, and third-party agents.

4. Principles

4.1 Legal Compliance

- All fundraising activities will comply with relevant laws and regulations, including the Charities Act 2009 and guidelines issued by the Charities Regulator.
- Howth Sutton Autism Friendly Community CLG will obtain and maintain any necessary permissions, licenses, or registrations required for fundraising activities.

4.2 Ethical Fundraising

- Fundraising will be conducted in an honest and transparent manner.
- Howth Sutton Autism Friendly Community CLG will not engage in any practices that could harm or exploit individuals or groups.
- Howth Sutton Autism Friendly Community CLG will respect the privacy and confidentiality of donors and supporters.

4.3 Transparency and Accountability



- Information about Howth Sutton Autism Friendly Community CLG'S fundraising activities, including the purpose and use of funds raised, will be readily available to the public.
- Financial records related to fundraising will be maintained accurately and be available for inspection as required.
- Howth Sutton Autism Friendly Community CLG will report on its fundraising activities in its annual report and financial statements.

4.4 Respect and Dignity

- All fundraising solicitations will be conducted with respect for the dignity and privacy of potential donors.
- Donors will be informed of their right to privacy and their ability to opt-out of further communication.

5. Fundraising Methods

5.1 Direct Mail and Online Fundraising

- All communications will be truthful and will not mislead donors or the public.
- Howth Sutton Autism Friendly Community CLG will provide clear information on how donations will be used.

5.2 Events

- Fundraising events will be planned and conducted safely and ethically.
- Howth Sutton Autism Friendly Community CLG will ensure that all events comply with health and safety regulations.

5.3 Corporate Sponsorship and Partnerships

- Howth Sutton Autism Friendly Community CLG will seek partnerships with organisations that align with its values and mission.
- All sponsorship agreements will be documented and approved by the Board of the Howth Sutton Autism Friendly Community CLG.

5.4 Major Gifts and Legacies

- Howth Sutton Autism Friendly Community CLG will respect the wishes and confidentiality of donors who provide major gifts or legacies.
- Clear records of all major gifts and legacies will be maintained.

5.5 Public Collections

- Public collections will be conducted in accordance with the relevant regulations and guidelines.
- Collectors will be trained to ensure they conduct themselves appropriately and in line with the Howth Sutton Autism Friendly Community CLG's values.



6. Donor Rights

6.1 Right to Information

- Donors have the right to know how their donation will be used.
- Howth Sutton Autism Friendly Community CLG will provide information on its mission, the intended use of donations, and its capacity to use donations effectively.

6.2 Right to Privacy

- Donors' personal information will be kept confidential in accordance with data protection laws.
- Donors have the right to opt-out of future communications.

6.3 Right to Acknowledgement

- Howth Sutton Autism Friendly Community CLG will acknowledge all donations promptly and appropriately, respecting the wishes of donors who prefer to remain anonymous.

6.4 Right to Transparency

- Donors have the right to receive accurate information about Howth Sutton Autism Friendly Community CLG's financial status and fundraising practices.

7. Fundraising Accountability

7.1 Financial Management

- All funds raised will be used for the purpose for which they were donated.
- Howth Sutton Autism Friendly Community CLG will ensure that funds are managed responsibly and in accordance with the donor's wishes.

7.2 Reporting and Review

- Howth Sutton Autism Friendly Community CLG will monitor and evaluate all fundraising activities to ensure they meet legal and ethical standards.
- Regular reports on fundraising activities and outcomes will be provided to the Board.

7.3 Complaints Handling

- Howth Sutton Autism Friendly Community CLG will have a clear and accessible process for handling complaints about fundraising practices.
- Complaints will be taken seriously, investigated promptly, and addressed in a timely manner.

8. Responsibilities

8.1 Board of Howth Sutton Autism Friendly Community CLG



- The Board of Howth Sutton Autism Friendly Community CLG is responsible for overseeing the implementation of this policy and ensuring compliance with all relevant regulations.
- The Board will review this policy regularly and make updates as necessary.

8.2 Staff and Volunteers

- All staff and volunteers involved in fundraising activities must adhere to this policy.
- Training will be provided to ensure understanding and compliance with fundraising standards and practices.

9. Review of Policy

This policy will be reviewed by the Board every three years or as required to ensure its relevance and compliance with current regulations and best practices.

This Fundraising Policy ensures that Howth Sutton Autism Friendly Community CLG conducts its fundraising activities with integrity, transparency, and respect for donors and the public, in line with the highest standards of ethical and legal practice.

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