



HSAFC Volunteer Agreement

Howth Sutton Autism Friendly Community values our volunteers.
We are dedicated to ensuring that you have a quality volunteer experience which is both productive and rewarding.

HSAFC accepts the volunteering services of:

Name _____

Beginning on _____

Ending on _____

The volunteer agrees to volunteer for _____ hours on the following days:

Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun ☐

The volunteer role is: _____

And the volunteer will be supervised by: _____

Howth Sutton Autism Friendly Community commits to the following:

- To provide adequate information and training to meet the expectations as described in your volunteer role description.
- To allow for a six-week trial period.
- To explain what is required of you and to support and provide encouragement to help you in your role.
- To assign you with a named supervisor who will provide you with support and supervision
- To treat you with respect and courtesy at all times.
- To be receptive to any comments and feedback from all our volunteers.
- To value and recognise our volunteers as a significant resource in achieving the goals of our community.

The Volunteer commits to the following:

- To fulfil my role as discussed and as noted above.

- To follow the community's policies and procedures.
- To meet time and task commitments and to provide sufficient notice when not available.
- To act in a way that respects at all times the work of HSAFC
- To communicate respectfully and appropriately when representing HSAFC in person, online or through social media and to not make statements on behalf of the organisation unless authorised to do so.
- To comply with HSAFC's Safeguarding Policy and to immediately report any safeguarding concerns in accordance with agreed procedures.
- To maintain appropriate professional boundaries with children, vulnerable adults and families participating in HSAFC activities.

I confirm that I have received, read and agree to comply with:

- Volunteer Recruitment Policy
- Volunteer Policy
- Volunteer Agreement
- Code of Conduct
- Safeguarding Policy
- Health and Safety Policy
- GDPR Policy

I understand my responsibilities as a volunteer of HSAFC

Signed by Volunteer

Signature:

Date:

This volunteer agreement is binding in honour only, and is not intended to be a legally binding contract between the volunteer and the organisation. Neither party intends any employment relationship to be created now or at any time in the future. This agreement may be cancelled anytime at the discretion of either party

Signed on behalf of HSAFC:

Signature

Date